

Willingdon Home and School Association

Meeting Minutes

Date: Monday, February 9, 2026

Time: 7:30 p.m.

Location: Zoom

1. Call to Order

The meeting was called to order at 7:30 p.m.

2. Attendance

Kristy Cuevas, Alex Ruaux, Kristin Taylor, Silvana Crigna, Daniela Fietta, Adam Keith, Veronica Santaguida

3. Approval of Agenda

Motion: To approve the agenda for February 9, 2026.

- Moved by: Kristy
 - Seconded by: Adam
- Carried.**
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4. Approval of Previous Meeting Minutes

Motion: To approve the previous meeting minutes.

Carried.

5. Principal's Report

- Volunteer list is still required; Silvana will be requesting it.
- Registration is now considered complete, though a few spots remain available.

- Willingdon will be hosting the regional storytelling event.
 - Mr. Nick will request Home & School support for set-up and event-day assistance in the future.
 - Ongoing school highlights:
 - Black History Month
 - Hooked on School Days
 - Term 2 report cards
 - Parent-teacher interviews scheduled for February 26.
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6. Teachers' Reports

Kindergarten (K5)

- Themes for February include Valentine's Day, family, Black History Month, and Perseverance Week.
- Students participated in their first GUEPE outing, which included:
 - Obstacle course
 - Campfire legend
 - Marshmallow snack
 - Forest rally exploring animal habitats
 - Themed games and hands-on animal artifacts

Kindergarten Graduation Budget Request: An email dated January 23, 2026, was sent to the Home & School Committee outlining the requested budget for the K5 graduation ceremony, refreshments, and snacks.

Budget Summary (49 students):

- Diplomas (colour print): approx. \$50.00
- Small gift and bag: \$147.00
- Replacement numbers on Room 3 sashes: max. \$20.00
- Gym decorations (balloons and Fun-Tak): \$24.87
- Plastic tablecloths: \$18.00
- Plates: \$31.50
- Napkins: \$6.50
- Utensils: \$6.25

Total: \$304.12 (before tax) / \$351.18 (after tax)

Grade 4

- Students will celebrate Black History Month throughout February.

- Rooms 30 and 32 will spotlight a different Black historical figure each morning.
 - Following March Break, students will present stories within their classes.
 - Selected students will participate in the annual Storytelling Event on April 2, presenting to Grade 4 and Cycle 3.
 - In connection with the Winter Olympics, students will complete a project on an Olympian of their choice.
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Grade 5

- Classes 101 and 103 are exploring the theme of careers and professional skills.
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7. Communications Report

- Members are encouraged to check emails on Sunday afternoons.
 - Newsletters are being distributed through Gmail and are functioning well.
 - Proposal to use Google Meet going forward, as it is included with the organization's non-profit account.
 - Decision made not to renew the Zoom subscription next year.
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8. Website Report

- Website is running smoothly; no issues to report at this time.
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9. Treasurer's Report

- Book Fair funds have been deposited.
- Graduation budget is just over \$9,000.
- Alex has shared budget details with Margo.

TREASURY REPORT / BUDGET SUMMARY

WILLINGDON HOME AND SCHOOL ASSOCIATION – FEBRUARY 2026

(NUMBERS CORRECT UP TO END JAN 31)

BANK BALANCE TRACKING		2025-2026		
CURRENT BALANCE		\$	30,311.65	04-Feb
TRACKING MONTHLY				
<i>(~25-27th of Month as per statement)</i>		Oct-25	Nov-25	Dec-25
Balance		35038.5	34038.5	31828.92
Difference on previous month		31323.95	-1000	-2209.58
BUDGET LINES - SIMPLIFIED				
	STARTING BUDGET	INPUT	OUTPUT	BALANCE
FSF	1550.00	6483.75	5884.00	\$ 2,149.75
Graduation (GRAD)	1000.00	8020.00	0.00	\$ 9,020.00
H&S General Fund (H&S)	2839.11	36601.10	14407.71	\$ 25,032.50
CURRENT BUDGETED				\$ 36,202.25
BANK BALANCE				\$ 30,311.65
H&S GENERAL FLOAT				\$ 684.90
Unaccounted budget / balance (or additional H&S)				-\$ 5,205.70
H&S General adjusted budget				\$ 19,826.80
PLANNED H&S BUDGETED ITEMS				\$ 17,900.84
Forecast Pizza				\$ 4,880.90
Forecast FROYO				\$ 1,119.94
future events				
End of Year Event				\$ 8,000.00
TSAW				\$ 2,500.00
Pancake breakfast				\$ 700.00
Film festival				\$ 700.00
PROJECTED BALANCE H&S GENERAL (without future input)				\$ 1,925.96

- Note on the budget:
 - Yet to take into account the funds from the bake sale (and pizza payment) hence some discrepancies. But all now accounted for in FSF budget
 - Total GRAD contributions as of Jan 31 are \$5,020

4 COMPLETED PIZZA DAYS		
\$	4,881	COSTS SO FAR
\$	1,220	<i>average cost per Pizza Day</i>
\$	9,762	Projected Total Pizza costs (all 8)
\$	4,881	<i>Remaining Pizza costs</i>
\$	22,057	TOTAL PIZZA BUDGET
\$	12,295	MARGIN

An extra \$532 came in for Pizza from the January sales opportunity

4 COMPLETED FROYO DAYS		
\$	1,120	COSTS SO FAR
\$	280	<i>average cost per FROYO Day</i>
\$	2,240	Projected Total FROYO costs (all 8]
\$	1,120	<i>Remaining FROYO costs</i>
\$	13,464	TOTAL FROYO BUDGET
\$	11,224	MARGIN
\$	8,224.12	TOWARDS H&S BUDGET
\$	3,000.00	TOWARDS GRAD BUDGET

... and an extra \$324 for FROYO

10. Family Support Fund Report

- \$500 allocated from now until the end of the school year.
 - Purchasing snacks more frequently (approximately every two weeks) is preferred to maintain freshness.
 - Avoid items with short shelf life (e.g., bananas).
 - Veronica will purchase items throughout the month and submit receipts at month-end.
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11. Business Arising

- **Teacher and Staff Appreciation Week:** All events are organized and ready.
 - **Pizza Day and Fro-Yo:** Final sign-ups completed; master lists updated.
 - **Holiday Photo Link:** Some families were missed; follow-up required.
 - **Film Festival (April 17):** No updates at this time.
 - Action: Send event date to M. Cringa to coordinate caretaker set-up.
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12. Volunteering

- **Pancake Breakfast:**
 - \$700 already accounted for.
 - Held at the Senior Campus last year with slightly lower attendance.
 - Proposal to try again at the Senior Campus.
 - Event details: 9:00–11:00 a.m., set-up from 8:00 a.m. to 12:00 p.m.
 - To be included in the next newsletter.
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13. Graduation Committee

- No updates at this time.
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14. Motions and Budget Approvals

Motion: To approve the Kindergarten Graduation budget of \$352.00.

- Moved by: Alex
 - Seconded by: Kristy
- Carried.**

Motion: To approve \$500 for fresh snacks in the office from now until the end of the school year.

- Moved by: Daniela
 - Seconded by: Kristin
- Carried.**
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15. Varia

Motion: To adjourn the meeting at 8:25 p.m.

- Moved by: Kristy
 - Seconded by: Veronica
- Carried.**

16. Adjournment

The meeting was adjourned at 8:25 p.m.

Next Meeting: Monday, March 16, 2026