

**WILLINGDON ELEMENTARY**  
**HOME AND SCHOOL EXECUTIVE COMMITTEE AGM**

**June 13<sup>th</sup>, 2016**

**Present:** Tom Bock, Karen Husbands, Debbie Hynes, H  l  ne Joly, Susie Douranos, Lisa Malenfant, Isabelle Gaul, Mary Ellen Kenny, Luisa Carpio Mak, Charlotte McCaffrey, Catherine Lavoie, Andrea Burns, Anna Couch, Tanya Savickey, Dave McLeod, Chelsea Henman, Meghan Donovan, Margaret Jackson.

The Home and School meeting commenced at 7:10pm.

The June 13th Agenda was approved with additions and corrections.

Corrections to the May 9<sup>th</sup> Minutes include a mistake in the events and activities report where it was recorded that Mrs. Penny has volunteered at Willingdon for 37 years. It should be changed to 46 years. Also, in the Vice President's Report, it was recorded that ACouch was creating a newsletter recapping the school year and previewing the upcoming year. It should read as follows, recapping the second half of the school year only, with no preview of the upcoming year.

Approval of May 9th Minutes with additions and corrections, moved by CLavoie, seconded by TSavickey.

**President's Report** (David McLeod)

The start of the 2015-16 school year was marked with our teachers' job action and a scramble to determine what activities the Home and School Association could continue to organize while the teachers were working to rule. The successful job action ended in December and many Home and School activities began in earnest with some modifications. As a special note, the Grad Committee took over the Frozen Yogurt event this year with proceeds going to the grad committee. We went forward with Photo day and spearheaded several new fundraising initiatives with La Montagne/DFS and e-Cause Canada. Clair Crossain will be taking over as the new photo day coordinator in 2016-2017. The La Montagne/DFS fundraiser raised \$900.40 with the e-Cause profits being nil due to minimum order requirements not being met. Transition documents for both fundraisers will be prepared this summer.

Special thanks this year to all the members of the Home and School Exec who have been reliable, hardworking and integral to this year's successes and who have come together to promote the education and well-being of our children.

**Principal's Report** (Susie Douranos)

Student registration for the upcoming year is now complete for the spring. It will start up again come end of August. There are 518 students registered this fall. The following modifications have taken place for grade 2 classes: There will most likely be 4 classes instead of 3, increasing the total number of classes in our school from 23 to 24. SDouranos is happy to be leaving the school in a stage of growth. Re-zoning has brought up our student enrollment numbers as well as taking on some International Students. The

New Principal Carmen Nicolas who will be replacing Mrs. Douranos, will be aided by our Vice Principal to deal with the new transition into our school. Willingdon's budget is in good condition for the upcoming year; our end of year activities will include a fieldtrip for grade 6's, an activity in collaboration with the organization Unité Sans Violence and a Fun Fair for the whole school. With grade 6 graduation activities coming up as well, there will be lots going on in the last couple of weeks. Two reminders in closing, there is an Awards Assembly for the staff and Mrs. Penny taking place this week and a parent is needed to head the Math challenge for the upcoming year.

### **Treasurer's Report (Andrea Burns)**

Andrea's report which was handed out at the beginning of the meeting, can be consulted for more financial details, but our basic numbers for this year were as follows:

Opening Balance: \$1,510.02; Total Funds Raised: (Funfair #s will change) \$9,669.67;  
Expenses/Donations: \$8,194.23; End of Year Balance: \$2,985.46

Catherine commented that we also earned about \$2,700 of credits for the library from the two book fairs held this year.

### **Upcoming Events**

Baratanga: Takes place September 7<sup>th</sup> and 8<sup>th</sup>.

Photo day: To take place Oct 26<sup>th</sup> and 27<sup>th</sup>. Claire Croissain just received the contract from Photo Plus (a new company we will be working with). Please note that photo days should always be done after classes have been finalized and closed (as of Oct 15<sup>th</sup>).

Lamontagne/DFS (Turnkey Fundraiser): If it runs again next year, DMcLeod suggested it should be held early because it takes time to receive the orders. He felt it should be decided on tonight to get orders by Christmas. LCarpio Mak suggested we take a week to consider whether or not we should do it at all.

### **Other Business:**

#### Surplus Funds:

SDouranos announced that we have received \$20,000 for several repairs and upkeep to the school including the request from Mr. Nick (our music teacher) for music room expenditures as well as paint for certain parts of the school and an allowance for revamping the school office (floors, counters). The school board granted us an end of year surplus and we also received a sum from our regional directors, whom Susie reached out to for financial assistance. Improvements are also needed in student bathrooms - this was brought up by MDonovan. SDouranos responded in saying that this item will be addressed soon.

#### Nominations for the New Executive Committee of 2016-2017:

*President:* MDonovan nominates ME Kenny and LCarpio Mak to Co-chair this position. CMcCaffrey seconds this. All for, none against, the motion is passed.

*Treasurer:* ABurns is willing to stay on until we find a new treasurer.

*IT/Vice President:* Tom Bock will stay on as IT/Vice President.

*Secretary:* CLavoie nominates herself and CHenman as co-secretaries, ME Kenny seconds this. In a vote, all for, none against, the motion is passed.

*Stand-in member/At large position:* Catherine nominates LMalenfant and IGaul. LMalenfant and IGaul decline. SSweeney may agree to be a member at large. We will speak with her about it.

Please note that the Home and School Committee will be recruiting for event coordinators as the Co-president position already carries with it enough responsibility.

Charlotte nominates LCarpio Mak and ME Kenny to be added as signees. SSweeney will remain and DMcLeod will be removed as a signee. This motion was seconded by LMalenfant. In a vote, all for, none against, the motion was passed.

There being no other business, the next Home and School Association meeting takes place on Wednesday September 7<sup>th</sup> at 7pm. This meeting was adjourned at 8:10 on a motion by MDonovan, seconded by CMcCaffrey.

Minutes respectfully submitted by Chelsea Henman,

Home and School Secretary