

Willingdon Home and School Association Meeting Agenda
April 4, 2024 at 7:30pm (Zoom)

Attendees:

Kristy Cuevas, Daniela Fietta, Antoine Boissonneault, Mary Howell, Veronica Santaguida, Andrea Archibald, Carmen Nicolas, Margo Reindler.

1. Welcome (Daniela & Kristy)

- Two new parents joined the call, Antoine & Mary, with their child James in Kindergarten.
- They are attending to learn more about the school.

2. Approval of Minutes from the Previous Meeting

- Approved by Andrea, Seconded by Daniela

3. Approval of Agenda

- Approved by Margo, Seconded by Veronica

4. Principal's Report (5 min)

- Carmen conducted interviews for new teachers and expressed excitement about their enthusiasm.
- Royal Vale auditorium is unavailable for upcoming events; Westmount on April 25th will be the new venue for the concert.
- Film festival and governing board meeting dates are rescheduled due to the new concert date.
- Grad ceremony arrangements discussed, recommending an outdoor venue at Sr. Outside with indoor backup options. Marymount and Wager are also options. Used to go to the church but it got too expensive. Some people didn't like the idea of having it at the church because of the religious aspects.
- West regional storytelling setup begins tomorrow at Sr. campus.
- Initiated a social-emotional program for cycle 1 and 2 students, with teachers selecting participants. This will last 6 weeks.
- Tutoring and support programs implemented for students with academic needs post strike. They looked at all of the students who had 65 or under in a core subject. About 30 groups of 3 to 5 students. Some get 1 on 1 tutoring for 12 weeks, others have groups. It takes place before or after school.

- Professional development days planned on the 26th, focusing on interactive teaching methods. May 17th is Welcome to kindergarten.
- Also in the middle of staffing season, who is teaching what, school fees, working with base on how to collect lunch fees.

5. Communications + Website Report (Andrea - 5 mins)

- Recap of previous meeting's notes.
- Successful food drive and parent engagement highlighted.
- Andrea can take over some of the website stuff. She is really good at it.
- Kristy can you speak to Claudia and see if she can take them over and if she can't we need to make sure we assign it to someone else. Kristy will also disperse the knowledge for froyo and pizza lunches details online. Corrina Rake is the person who has the best knowledge of the website.

6. Treasurer's Report (Adam - 5 mins) – Kristy to provide full documentation from Adam

- Bank balance of approximately \$32,000.
- Analysis of fundraising activities presented, noting margins and expenses.
- Document review requested by Kristy for accuracy.

7. Family Emergency Fund Report (Margo 5 mins)

- Lunch program updates provided.
- Discussion on including overnight field trips in support options.
- Decision needed on year-end gifts (gift cards vs. gift baskets). Last year was \$50 per family.

8. Grad Committee (Margo - 5 mins)

- Budget constraints discussed; fundraising strategies proposed.
 - Food at film festival
 - Theme day, dress up
 - Toonie for grad
 - Direct donation
 - Skipping chocolate, Margo doesn't love pushing it on kids.

- Considerations for themed events and fundraising activities.

9. Other Business

1. Spiritwear Campaign

1. Timeline for getting the product:

- Initiating in April for late May delivery.
- Promotion on socials during Spiritwear week of the 15th.
- Product selection available during this period.
- Orders open from April 12th to 26th.
- Distribution by end of May.

2. Selling sports team sweatshirts:

- Bulk ordering requires a minimum quantity per item.

3. Collection of fees for school t-shirts:

- Previously collected from parents as part of school fees. Can we do this going forward?

4. Decision on new t-shirt styles:

- Proposal to add \$10 to the school fee.
- Parents to select size online.
- Ordering by Home and School; funds collected by the school.

2. Year End Event Proposal (budget?)

1. Proposed event details:

- Currently scheduled for a Saturday in June, 3-7pm.
- Activities include timed stations, dunk tank, dance, hotdog BBQ, magician, outdoor game championship.
- Movie screening at 7pm with popcorn.
- Attendees to bring picnic, own chairs; photographer present.

2. Discussion on timing and logistics:

- Consideration of Friday event with Saturday as rain day.
- Coordination details including BBQ, sides, and veggie options.

- Ticket sales proposed for financial management.
- Approval is required at staff council.

3. School Supplies Ordering

1. Procurement process initiation:

- Exploration to begin; favorable experience with last year's vendor (Magasin Scolaire).
- Supply list expected around mid-May.
- Approval is anticipated at May GB meeting.
- Communication to parents by end of June; distribution in early July.

10. Votes & Budget Approval:

- N/A

11. Varia

- Discussion on welcome bags for incoming Kindergarten students and inclusion of leftover t-shirts.
- Opportunity to promote Home and School association during the welcome event on May 17th.
- Identification of staff members for year-end gifts, including lunch monitors and CCWs. Make the list accessible without it being pushy.
- Consideration of funding gifts from Home and School association; assessment of available funds required.

10. Votes & Budget Approval:

- N/A

11. Varia

- Discussion on welcome bags for incoming Kindergarten students and inclusion of leftover t-shirts.
- Consideration of end-of-year gifts for staff members.

Adjournment

- Motion to adjourn: Veronica, Seconded by Andrea

Next Home & School Meeting:

- Tuesday, May 21st, 2024, Zoom at 7:30pm